



## Parent Online Safety Guide



### PURPOSE AND AIMS

To ensure the safety of everyone in our school community when using the internet and technology.

Protect everyone in our school community from online risks.

Educate students and staff about safe technology use.

Have clear steps to address online safety issues.

### ROLES AND RESPONSIBILITIES

- Governors
- Oversee and ensure the policy is followed.
- Regularly discuss online safety and review incident logs.
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- Headteacher
- Make sure staff understand and follow the policy.
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- Designated Safeguarding Lead (DSL)
- Takes charge of online safety.
- Logs and manages online safety incidents.
- Trains staff on online safety.
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- ICT Lead
- Maintains internet filters and security.
- Monitors the school's ICT systems.
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- Staff and Volunteers
- Understand and follow the policy.
- Help enforce the acceptable use of technology.
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- Parents
- Discuss and agree on safe internet use with their children.
- Raise any concerns about online safety with the school.
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- Visitors
- Follow the school's online safety guidelines.



# SUPPORT YOUR CHILDS INTERNET SAFETY TODAY

## Teaching Students About Online Safety

Students learn about online safety as part of their lessons. Topics include respectful use of technology, recognizing risks, and knowing how to report concerns.

## Helping Parents Understand Online Safety

The school provides information through letters, website updates, and parent meetings. Parents can ask the school any questions about online safety.

## Cyber-bullying

The definition of cyberbullying is when someone is repeatedly harmed through online platforms. The school teaches students what cyber-bullying is and how to report it. The school responds to cyber-bullying according to our behaviour policy and may involve the police if necessary.

## Acceptable Use of the Internet in School

Everyone must use the school's internet for educational purposes only. The school monitors internet use to ensure it is appropriate.

## Students Using Mobile Devices

Students can bring mobile devices to school but cannot use them during lessons or activities unless permitted. Misuse of mobile devices can lead to disciplinary action.

## Staff Using Work Devices Outside School

Staff must keep their work devices secure and use them only for work-related activities. Any concerns about device security should be reported to the ICT lead



## Responding to Misuse

The school will address misuse of technology according to our behaviour policies. Serious incidents may be reported to the police.

## Training

All staff receive training on online safety as part of their induction and ongoing professional development.

**Sharp**  
**Alert**  
**Secure**  
**Kind**  
**Brave**

